

**REQUEST FOR PROPOSALS (RFP) COUNTY HOUSING-RFP-26-P-02, ON-CALL AFFORDABLE
HOUSING DEVELOPEMENT AND LIHTC CONSULTING SERVICES**

**LIHTC Development Team Disclosure Form
(RFP Attachment K)**

Respondent Information

Firm Name:

Office Address:

Primary Contact:

Phone:

Email:

Purpose

Respondents must disclose the development team members they typically engage on LIHTC developments. The purpose of this form is to evaluate the respondent's ability to assemble a qualified development team capable of delivering affordable housing projects financed through the Low-Income Housing Tax Credit program. Completion of this form does not obligate County Housing to use any listed firm, but provides insight into the respondents' experience and industry relationships.

Section 1 – Development Team Structure

Indicate which roles your firm typically performs.

Role	Performed by Respondent?
Lead Developer	<input type="checkbox"/> Yes <input type="checkbox"/> No
Co-Developer	<input type="checkbox"/> Yes <input type="checkbox"/> No
Development Consultant	<input type="checkbox"/> Yes <input type="checkbox"/> No
Financial Structuring	<input type="checkbox"/> Yes <input type="checkbox"/> No
Construction Oversight	<input type="checkbox"/> Yes <input type="checkbox"/> No

Section 2 – Equity Investors / Syndicators

List LIHTC investors or syndicators with whom the respondent has worked during the past five (5) years.

Organization Name:

Contact Person:

Location:

Number of LIHTC Projects Completed Together:

Section 3 – Lenders and Financing Partners

COUNTY HOUSING

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List lenders or financial institutions that have provided construction or permanent financing for your LIHTC developments.

Organization Name:

Type of Financing (Construction/Permanent):

Number of Projects:

Section 4 – Architects

Identify architectural firms that have worked with the respondent on LIHTC developments.

Firm Name:

Location:

Number of LIHTC Projects:

Section 5 – General Contractors

Identify contractors that have constructed LIHTC developments with the respondent.

Contractor Name:

Location:

Number of Projects:

Section 6 – Property Management Firms

Identify property management firms that have managed completed LIHTC developments.

Management Company:

Location:

Number of LIHTC Properties Managed:

Section 7 – Third-Party Consultants

Identify consultants that typically assist with LIHTC applications.

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Consultant Type	Firm Name	Projects (#)
Market Study Provider		
Environmental Consultant		
Appraisal Firm		
Cost Certification Firm		

Section 8 – Federal and State Program Experience

Identify experience with programs commonly combined with LIHTC.

Program	Experience (Yes/No)	Number of Projects
HOME Investment Partnerships Program		
CDBG-Disaster Recovery		
Federal Home Loan Bank AHP		
Historic Tax Credits		
Tax-Exempt Bonds		
Project-Based Rental Assistance		

Section 9 – Missouri Experience

Identify development team members that have previously worked on projects financed through the Missouri Housing Development Commission.

Team Member:

Role:

Number of MHDC Projects:

Section 10 – Development Team Approach

Briefly describe how your firm assembles a development team for affordable housing projects.

Topics may include:

- Selection of architects and contractors
- Coordination of financing partners
- Role of property management in early design
- Experience working with public housing authorities

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Response:

Section 11 – Outstanding Projects

Do you currently have any MHDC awarded tax credit projects that have not closed? If yes, list the project name and the year the credits were awarded.

Response:

Certification

The respondent certifies that the information provided in this Development Team Disclosure Form is accurate and reflects typical development team structures used on LIHTC projects.

Authorized Signature:

Printed Name:

Title:

Date:
